



CONTINUING EDUCATION

Mistake Proofing

CEQAL 536

Mistake proofing (also called error proofing or poke yoke) is a highly efficient and cost effective method for preventing defects. Learn the different mistake proofing methods and see examples of mistake proofing in real world environments. The focus of this seminar is to find technical, not behavioral, solutions for process problems. In addition to the traditional manufacturing application, transactional, safety and environmental examples are also covered.

- Who Should attend:** All individuals who will be involved with developing mistake-proofed processes.
- Prerequisite:** Exposure to FMEA concepts will prove helpful, but is not required.
- CEU's Credits:** 0.8
- Duration:** 8 Hours – 1-day course
- Course Content:**
- What is Mistake Proofing?**
 - The history of mistake proofing
 - The concept of Mistake Proofing
 - Mistake Proofing vs. Error Proofing
 - Mistake Proofing Methods and Tools**
 - Sequence Restrictors
 - Characteristics Methods
 - Variation from Fixed Values Methods
 - Identifying and Prioritizing Targets for Mistake Proofing**
 - Sources of Data
 - Using a Prioritization Matrix
 - Assessing the Level of Difficulty

Structuring an Organizational Mistake Proofing Program

- Key success factors

Transactional, Safety and Environmental Applications of Mistake Proofing

- Transactional Process
- Safety
- Environmental

Mistake Proofing Resources

- Informational Resources
- Equipment Resources

Each participant will receive a comprehensive manual and a Certificate of Completion at the close of the seminar.